


CABINET FORWARD WORK PLAN

1 SEPTEMBER 2020 TO 31 DECEMBER 2020

PUBLISHED ON 7 AUGUST 2020

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Philip Whitehead	Leader of the Council and Cabinet Member responsible for Economic Development, Military-Civilian Integration and Communications
Cllr Richard Clewer	Deputy Leader of the Council and Cabinet Member responsible for Corporate Services, Heritage, Arts, Tourism, Housing and Communities
Cllr Pauline Church	Cabinet Member responsible for Finance and Procurement and Commercial Investment
Cllr Laura Mayes	Cabinet Member responsible for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member responsible for Adult Social Care, Public Health & Public Protection
Cllr Ian Blair-Pilling	Cabinet Member responsible for ICT, Digitalisation, Operational Assets and Leisure & Libraries
Cllr Toby Sturgis	Cabinet Member responsible for Spatial Planning, Development Management and Property
Cllr Bridget Wayman	Cabinet Member responsible for Highways, Transport and Waste

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
September 2020						
8 Sep 2020 COVID-19 Update	Non-Key A further update on the work undertaken and ongoing by Wiltshire Council in response to the COVID-19 outbreak. The response to the pandemic has and will have immediate and long-lasting implications for Wiltshire's economy, communities and residents as well as the Council itself. It is therefore necessary to regularly update cabinet on the short and long-term actions that are being taken to address the impact of this pandemic.	Consultation will be through the LRF and our cell structures		Cllr Philip Whitehead philip.whitehead@wiltshire.gov.uk	Kartar Singh, David Bowater, Lizzie Watkin kartar.singh@wiltshire.gov.uk , david.bowater@wiltshire.gov.uk , Brown andy.brown@wiltshire.gov.uk	Open
8 Sep 2020 Budget 2021/22 & Medium Term Financial Strategy	Non-Key Sets out a high level framework, approach and timescales for undertaking the setting of the 2021/22 budget and the medium term financial strategy in the current context of the Councils response and recovery from the COVID-19 pandemic	No specific consultation required at this stage		Cllr Pauline Church pauline.church@wiltshire.gov.uk	Lizzie Watkin Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>8 Sep 2020 Chippenham Housing Infrastructure Fund (HIF)</p>	<p>Key Decision To receive an update on the progress of the Chippenham Housing Infrastructure Fund (HIF) and the acceptance of grant conditions with HM Government</p>	<p>This is only an update report but acceptance of the £75m HIF grant conditions to proceed with the scheme, consultation will be undertaken as and when required as the scheme progresses</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Simon Hendeby simon.hendeby@wiltshire.gov.uk</p> <p>Simon Hendeby (Director - Housing and Commercial)</p>	<p>Open</p>
<p>8 Sep 2020 Short-Term Bed Restructure & Procurement</p>	<p>Key Decision Seeking authorisation for the procurement of intensive rehab beds as part of the restructured short-term bed provision in Wiltshire.</p>	<p>As part of the Covid-recovery programme, the Council has worked with its system partners, notably BSW CCG, to develop this proposal to meet the needs of the system in terms of short-term beds. The proposal has been agreed by the CCG's Clinical Governance Committee.</p>		<p>Cllr Simon Jacobs simon.jacobs@wiltshire.gov.uk</p>	<p>James Corrigan james.corrigan@wiltshire.gov.uk</p> <p>Helen Jones (Director - Commissioning)</p>	<p>Open</p>
<p>October 2020</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Oct 2020 Consultation on scope of Gypsies and Travellers Development Plan Document</p>	<p>Key Decision To approve the consultation on the scope of the Gypsies and Travellers Development Plan Document.</p>	<p>The consultation process will be set out within the report.</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Henning.Totz, Georgina Clampitt-Dix Henning.Totz@wiltshire.gov.uk, georgina.clampitt-dix@wiltshire.gov.uk Tel: 01225 713472</p> <p>Sam Fox (Director - Economic Development and Planning)</p>	<p>Open</p>
<p>November 2020</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 Consultation to inform the Wiltshire Local Plan Review</p>	<p>Key Decision To approve the next stage of consultation on the Wiltshire Local Plan Review, in line with the Council's Local Development Scheme.</p>	<p>The consultation documents and process will be outlined in the report. These build on earlier consultations on the Local Plan Review that have involved councillors, partners and the public.</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Tim McCombe georgina.clampitt-dix@wiltshire.gov.uk, tim.mccombe@wiltshire.gov.uk Tel: 01225 713472,</p> <p>Sam Fox (Director - Economic Development and Planning)</p>	<p>Open</p>
December 2020						
